



**BROAD OAK PRIMARY SCHOOL**

**Full Governing Body Meeting**

**Date of meeting:** Thursday 17th March 2022

**Quorum:** 7 (met at this meeting)

**Chair:** Chris Pyle

**Clerk:** Jenny Adie

**Pages:**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**1. Welcome, Present and Apologies**

Present Governor	category	end of term	present(P)/apols(Ap)/absent(o)					
			15/9	17/11	13/1	17/3	5/5	7/7
Shabnam Mughal-Mohammed	Parent Governor	20/10/24	Ap	Ap	P	P		
Karen Page	Parent Governor	20/10/24	P	Ap	P	P		
Sheila Patel Webster	Parent Governor	20/10/24	P	P	P	P		
Sama Younis	Parent Governor	2/10/23	P	Ap	P	Ap		
Kevin Corteen	Headteacher	ex officio	P	P	P	P		
Lisa Walker	Staff Governor	14/1/26	P	P	P	P		
James Wilson	LA Governor	7/9/24	Ap	Ap	P	P		
Frank Atkinson	Co-opted Governor	25/2/24	P	P	A	P		
Kim Burrell	Co-opted Governor	7/9/24	Ap	P	Ap	resigned		
Ann Johnson	Co-opted Governor	4/5/22	P	P	P	P		
Richard Osler	Co-opted Governor	4/5/23	P	P	P	Ap		
Chris Pyle	Co-opted Governor	25/11/23	P	P	P	P		
Louise Staunton	Co-opted Governor	17/11/24	Ap	Ap	P	P		

Louise Staunton, Sheila Patel Webster and Karen Page joined the meeting online

<b>Apologies</b>
Louise Staunton to leave early
<b>Apologies formally accepted</b>

<b>In Attendance</b>	
Clare Whiting	School Business Manager
Katie	Finance Assistant
Jenny Adie	Clerk

## **2. Pecuniary Interests**

### **2.1 2021/22 Pecuniary Interests Register**

The last signature was obtained at the meeting.

**The Pecuniary Interests Register is now complete.**

### **2.2 Declaration of any Pecuniary Interests in the items on this agenda**

**No Pecuniary Interests declared.**

## **3. Minutes of the previous FGB Meetings, on 13th January and 15th February**

**Minutes agreed as a correct record.**

### **3.1 Matters arising from the minutes**

**13 Jan Item 8.3 Link Governor visits:** KC asked Governors to contact the Link member of Staff and arrange their Link Governor visits if they have not already done so.

**15 Feb LA use of buildings:** KC met last week with the Head of the Sensory Service, presently at Lancasterian; they visited Friday and gave feedback on Tuesday, they are about to tender the service and are looking for an Academy Chain to run the service, so it would be a temporary move.

KC was contacted yesterday by Nuala Finnegan from the SEN Team, she is coming tomorrow to look at the Year 1 block, which is a separate building, to see if they can use it. It needs remedial work and KC would want to be sure that there were no disadvantages for the School.

## **4. Headteacher's Report**

Sent out with papers.

They have taken a new Nursery intake of rising 3s. 12 children have left; 2 have moved out of Manchester, 10 to other schools.

KS1 Phonics is 73%, Manchester 72%, national 79%, this shows the impact of Covid on Manchester.

KS1 and KS2 SATs are planned to go ahead with the expectation that outcomes will be significantly lower. Data will not be shared widely, though it would be available to Ofsted.

NFER tests are scheduled for the week after the Easter holidays.

### **SIP priorities**

#### **Priority 1 Attendance**

They are waiting for the Attendance Audit findings. They have signed-up for LA Clinics, it is useful to have the national and local picture. School has a family with significant absence, attendance is about 20%, due to parental mental health problems, but due to the disconnect between services the family falls between them. The parent cannot leave the house so cannot access Early Help, and does not reach the threshold of neglect for Social Services. There is a new pilot in Wythenshawe bringing the 3 services together to look at cases.

Attendance is 94.3%, in line with Manchester 94.1% and national 95%. The SEN Support group at Broad Oak has higher absence than for all children, but better attendance for this group than locally and nationally.

### **SIP priority 2 Reading**

This is below national, they have met with the English Hub, and have done an Audit of Phonics and Early Reading across the School. They propose using Read Write Inc, there will be a significant cost, but Pupil Premium is over 25% for the first time so they will be able to access matched funding for expenditure on Reading. It will cost about £12,000.

#### ***Q. Is Read Write Inc more expensive?***

Yes, but really rigorous, it will support an Early Career Teacher better.

#### ***Q. Would it be possible to get a discount via the Aspire link?***

That was with Little Wandle, but they have chosen Read Write Inc and have gone through the English Hub.

They have the Reading Boost intervention paid-for using Catch-up funding, it is working very well; 4months progress is good, some children on the programme have made 3 years progress.

### **SIP Priority 3 Curriculum Mapping**

They are working on Intent documents after the lost learning during Covid, they need to re-map again to develop the spiral curriculum that will be needed with vertical grouping. Content will not change much, the sequence may.

KC has met with Helen Scott ,Acting CEO of the Aspire Trust; Cathy Child will be working with the Wilbraham Literacy Lead, they already use Read Write Inc.

The Maths Lead is working with the Lead at Wilbraham on using S Planning. They want to be sure that children have the foundations embedded before moving on. Teachers can use question sets to find live which questions children are succeeding or failing on, and can change their teaching immediately to address this. White Rose was brought in just before Covid, they will keep some aspects that work well.

KC will be working with the Trust Lead on English developing the Bob Cox approach, using rich texts and understanding.

There will have to be significant Staff training time on the RWI Phonics programme so Teachers through the School understand how it has been taught.

The School has 2 more days of Debi Bailey to support curriculum rewriting.

FFT only includes schools which upload their results. Spring term data is dipping a little, but this is common to Manchester schools.

59 children are **Persistently Absent**; this includes significant numbers at 88/89%. The Manchester % is 16.1 so Broad Oak is better. LW is drafting a letter to go to parents of these families encouraging attendance and punctuality, there are numbers of children who are in School but arrive after 9.30am. The letter includes the Early Help offer, they are flagging this to parents because this allows the School to move to fining if children continue not to attend. Some families are taking holidays, some have been cancelled and rescheduled and KC has allowed these, but will move to fining. They know that many families have family abroad, in the past if the children have attendance above 97% they would not be fined, but the message is that all will be fined now. School has many families with older siblings at Trafford schools, and Parris Wood holidays were different this year, but they will tighten up on this.

**Behaviour.** There is an increase in persistent low level incidents in KS1, predominantly around 2 pupils, now accessing the Treehouse provision with TAs in the bungalow, and both now have Individual Behaviour Plans.

One Child Protection case has moved down to Child in Need. They now have Peer Mental Health Champions, and will keep a high profile for mental health through the year.

**Sandwell:** they are doing children's activities, and will do a Staff survey in summer 2, working towards the Award. They have told Sandwell they are going through a restructure.

**Q. Do they have a Behaviour Programme?**

Yes, They have looked at what works well in Acorns and have taken this back to vulnerable mainstream children. Protocols are in place ready for review by the Staff Team, there will be future feedback.

**Covid:** There are probably more cases but as there is no longer testing they are not recorded. Covis affects attendance.

The Risk Assessment has been updated; there are no masks now; they are using 1 Staff Room; there is face-to-face professional development, and in-person assemblies.

**Staffing**

Two members of Staff are leaving; Sarah who has worked here for a number of years is leaving Nursery at the end of next week. Clare Cahar is moving back into the Nursery until July.

Clare Whiting is leaving at Easter to go back to Tameside. Thanks to Clare for everything she has done during the time she has been here. KC believes that the difficult financial position would be significantly worse without Clare's work on the budget. Clare has been part time, Katie has been doing the School Business Manager qualifications and sharing the work. KC has chosen to ask her to step up as she knows the School

**Events:** The sponsored Dinosaur Stomp was very successful, they have a good relationship now with the team who run it. There are many ideas to follow up. They want to get rid of flags in the playground, they want a natural environment but not free access, but zoning so work can be done piecemeal as funding is available.

A Parent owning a local pub wants to do fundraising as a thank you, he knows what the School wants and has contacts who can do the work, so they plan to have community work days.

**5. Update on Staffing Restructure Consultation**

A Consultation Meeting has taken place, some Staff felt it came out of the blue, despite knowing that the School was in deficit. Meetings have not been challenging; the LA Officer said how supportive Staff are. Some Staff gave sensible suggestions in response to the SMRA proposals. These will be written down and shared. There were questions around Pay Protection, KC has had to explain it. There was a proposal that instead of 3 months full protection, 3 months half, how about a longer period at half to allow time to adjust.

Expressions of interest in voluntary redundancy have been received from teaching Staff.

**Q. Do they have to choose who to make redundant?**

There are more offers than they need, but some are applying for other jobs; KC will have more clarity on the position by the 24th.

It sounds very positive, Staff coming up with other solutions. For example one of the HLTAs with a background in Music, who does PPA cover, has offered to do Music across the School as they are losing the Music Teacher.

They will not be re-grading TAs as suggested in the SMRA report, as in KC's opinion they work at the level they are paid.

**(Louise Staunton left the meeting 17.50)**

KC thinks that there are more opportunities than negatives with vertical grouping, and some Teachers are excited about the possibilities. They will have an increased budget, and poor facilities and lack of resources impact on wellbeing. Staff are coming to KC with creative ideas.

Proposals will be sent out after close of Consultation tomorrow.

**Q. Will the timescale for Teachers applying for other posts fit in with the timescale for restructure?**

Not exactly, as the restructure meeting has to be in time for giving notice, and there is another week for resignations to come in.