



Broad Oak Primary School

Attendance Newsletter

Monday
15th April 2024

Dear Parents & Carers,

This is our first Attendance Newsletter. From now on a new newsletter will be provided each half term. The Governors and I are very keen to improve attendance at Broad Oak, as regular attendance is important if your child is to reach their potential and make the best possible progress in their learning.

As you will see from some of the statistics included in this newsletter a high proportion of our pupils are currently Persistently Absent from school.

Starting next week we will be working with Global Policing to support families to improve their attendance. A letter outlining this work will be sent home with your child tomorrow.

I am very ambitious for all of our pupils and this is why I have set our attendance target at 97%. As you can see below, across HT1-3 we are significantly below our target and the Manchester average.

I have also included a reminder of our school day timings. The number of children arriving late has a significant impact on our attendance data.

The Governors and I trust that we can count on your support to improve attendance at Broad Oak.

Best Wishes
Kevin Corteen.
Headteacher

School Timings:

The official timings of the school day are outlined below:

Gates open 8.45am

Official start of day **8.55am**

If you arrive after this time your child is late for school!

Gates close 9am — Please do not ask to enter after this time. You must sign your child in at the main office.

Registers close 9.05am

If you arrive to school after 9.25am your child will be marked as absent for the entire morning session.

At the end of the day:

The side gate is opened at **3.10pm**— this is for parents and carers of Nursery children only.

The main gates are opened at **3.15pm** to allow access for all other parents and carers.

The school day ends at **3.20pm**

All external gates are locked at 3.30pm.

Holidays During Term Time:

At Broad Oak we **will not** authorise leave during term time.

If leave is taken upon your return to school you will be issued with a warning letter and a penalty Notice will be requested from the Local Authority. Penalty Notices, if issued, are at a cost of £60 per parent per child.

If you need to travel in an emergency, evidence of your travel arrangements (proof of booking) will be requested. This may still result in a Penalty Notice being issued.

Global Policing

GLOBAL POLICING LIMITED – SCHOOL ATTENDANCE SUPPORT SERVICES.

Broad Oak HT 1-3:

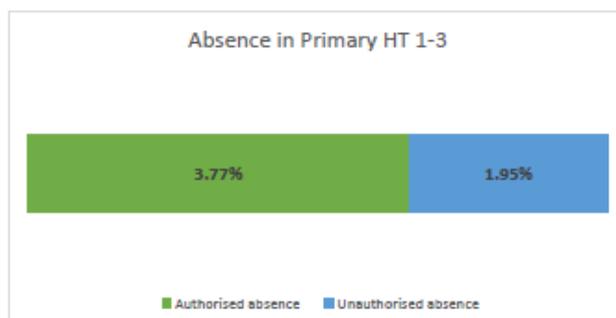
Broad Oak			
% Attendance	% Absence	% PA	% SA
92.9%	7.1%	25.2%	0.6%



Unauthorised absence is significantly higher than the LA Average and equates to **2105 missed sessions!**

Manchester Comparison HT 1-3:

Primary			
% Attendance	% Absence	% PA Pupils	% SA Pupils
94.27%	5.73%	19.41%	1.83%



Attitude

Behaviour

Courage

Determination

Enthusiasm

Friendship

Resilience

**“THIS MORNING, HE
WAS WORRIED ABOUT
SCHOOL... BUT LOOK
AT HIM NOW!”**

**MOMENTS
MATTER,**

**ATTENDANCE
COUNTS.**



HM Government

Head to the Education Hub to find out more.



Mental Health and Wellbeing:

We know that many young people have struggled and continue to struggle following the COVID-19 lockdowns. It is important that our youngsters are in school every day so if you are noticing that your child is more anxious and is sometimes reluctant to come to school please contact us so that we can support your family.

Prior to COVID-19 Girls attendance was consistently slightly better than boys. Over the last two years we have noticed that this is reversed. Up to half term 3 the girl boy split was:

All Boys - 94% All Girls - 91.8%

This is quite a significant difference and is also reflected in the Persistent Absence figures:

All PA - 25.2% Boys PA - 19.4% Girls PA - 31.8%

**“THIS MORNING,
HE HAD A RUNNY
NOSE... BUT LOOK
AT HIM NOW!”**

**MOMENTS
MATTER,
ATTENDANCE
COUNTS.**



HM Government

Head to the NHS website to find out more.



Illness:

Illness is the biggest single contributor to absence. Post COVID-19 we are all much more cautious. To support families the NHS has produced a very helpful guide for parents as to when a child needs to be absent from school. In many cases pupils can take medication prior to the school day and still come into school.

The guidance can be found at: <https://www.nhs.uk/live-well/is-my-child-too-ill-for-school/>

Illness remains our biggest absence category.

Late Marks:

If your child arrives late for school after the cut off of 9.25am they are marked as absent for the entire morning. This is because the register is a legal document and cannot be amended after this time.

331 missed morning sessions due to arriving late so far this year!

GUIDE TO OUR APP FOR PARENTS & CARERS



School Spider allows you to receive and return information directly from the school.

Receive instant messages, complete surveys and forms, book your parents evenings and more.

Select your school to get started!



LOGGING IN

Once you have selected the school, you will see posts from the school website. Click parent dashboard to login or create an account. Create an account by pressing "create account" and enter your email address.

You must have your email linked with the school

TAKE A LOOK AROUND

See all action items on your dashboard

Click to respond or book for each child



Click the envelope to see your recent messages

Click these 3 lines to:

- Switch between areas
- Edit your profile
- Logout

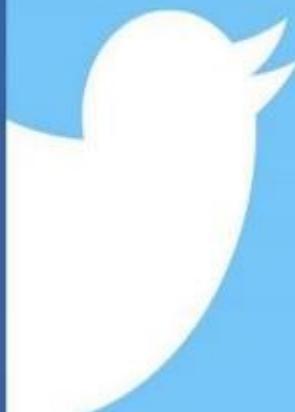
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WHOLE
PICTURE.



Keep up with news and events at Broad Oak Primary School by following us on Facebook (Facebook.com/BroadOakPS), Twitter (@BroadOakPS) and Instagram (@broadoakps).

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